



Lab Equipment Systems Management Ltd.

Pipette Service Request Form

Tel: 604.444.0004 Toll Free: 877.7.raeyco Fax: 604.357.1725 Email: service@raeyco.com www.raeyco.com

Dear Customer,

Thank you for choosing Raeyco as your pipette calibration servicing specialist. To ensure that your request does not incur any delays, **please observe the following:**

- Fill this form and include it in with the shipping vessel. Use more than one form where necessary
- Please take notice of all pricing and shipping details outlined on the **Pipette Pricing Chart**
- We do not replace missing tip ejectors or friction rings unless specifically requested on this form
- Parts required for any major repairs will be notified to the customer prior to the repair

*** Basic Calibration will not include the calibration data. Gold Calibration will only include As Left Data. As Found can be requested at an additional cost.**

In any case that a Service Request form is not filled, the service requested may be delayed.

	Manufacturer / Model	RAM or Serial Number	Channel Type (Choose One)		*Request (Choose One)		Comments (Specify repair required, warranty, As Found Data requested, etc)	Parts Replaced (Office use)		Pipette Returned	RAM #	
			Single	Multi	Basic	Gold		Yes	No			
1			Single	Multi	Basic	Gold				Yes	No	
2			Single	Multi	Basic	Gold				Yes	No	
3			Single	Multi	Basic	Gold				Yes	No	
4			Single	Multi	Basic	Gold				Yes	No	
5			Single	Multi	Basic	Gold				Yes	No	
6			Single	Multi	Basic	Gold				Yes	No	
7			Single	Multi	Basic	Gold				Yes	No	
8			Single	Multi	Basic	Gold				Yes	No	
9			Single	Multi	Basic	Gold				Yes	No	
10			Single	Multi	Basic	Gold				Yes	No	
11			Single	Multi	Basic	Gold				Yes	No	
12			Single	Multi	Basic	Gold				Yes	No	
13			Single	Multi	Basic	Gold				Yes	No	
14			Single	Multi	Basic	Gold				Yes	No	
15			Single	Multi	Basic	Gold				Yes	No	

I certify that the equipment listed for calibration have been carefully cleaned and decontaminated from hazardous substances that are deemed dangerous to human health. I certify that these pipettes are safe for handling by the employees of Raeyco Lab Equipment Systems Management Ltd.

Customer Signature: _____

Date: _____

Shipping Labels

Please include this shipping label with the decontamination form as we will use it to ship your equipment back to you

Name and Title	
Company / Institution	
Lab / Room Number	
Street Address	
City, Province	
Postal Code	
Telephone	
Email Address	
Alternate Contact	
Alternate Telephone	

Note: Raeyco may send the Calibration Certificates separate from pipettes

Please Detach and use as the shipping label when sending your equipment to Raeyco

Please Ship To

**Raeyco Lab Equipment Systems Management Ltd.
205 – 4288 Lozells Ave
Burnaby, British Columbia
V5A 0C7
Attention: Service**

Email: service@raeyco.com Phone: 604.444.0004